



REPUBLIC OF THE PHILIPPINES  
**SECURITIES AND EXCHANGE COMMISSION**  
SEC Building, EDSA, Greenhills  
City of Mandaluyong, Metro Manila

Company Reg. No. A1997-3161

**CERTIFICATE OF FILING  
OF  
NEW BY-LAWS**

KNOW ALL PERSONS BY THESE PRESENTS:

THIS IS TO CERTIFY that the New By-Laws of

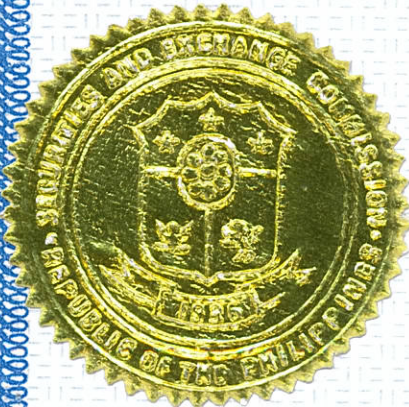
**PHILIPPINE ASSOCIATION FOR GOVERNMENT  
BUDGET ADMINISTRATION (PAGBA) INC.**

copy annexed, adopted on November 04, 2015 by a majority vote of the Board of Trustees and by the vote of at least two-thirds of the members, and certified under oath by the Corporate Secretary and majority of the said Board was approved by the Commission on this date pursuant to the provisions of Section 48 of the Corporation Code of the Philippines Batas Pambansa Blg. 68, approved on May 1, 1980, and copies thereof are filed with the Commission.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Mandaluyong City, Metro Manila, Philippines, this 22<sup>nd</sup> day of March, Twenty Sixteen.

  
FERDINAND B. SALES  
Director

Company Registration and Monitoring Department



**NEW BY LAWS**  
**OF**  
**PHILIPPINE ASSOCIATION FOR GOVERNMENT BUDGET**  
**ADMINISTRATION (PAGBA), INC.**

**PREAMBLE**

We, Budget Officers and other Officers involved in public fiscal administration in the various agencies of the national and local governments including government-owned and/or controlled corporations, in order to insure the integrity of the budget as an effective tool of management and to promote our collective interest and welfare, do hereby voluntarily organize ourselves into an Association and promulgate these By-Laws.

**ARTICLE I – NAME**

Section 1. The Association shall be known as the PHILIPPINE ASSOCIATION FOR GOVERNMENT BUDGET ADMINISTRATION (PAGBA), INC.

**ARTICLE II – OFFICE**

Section 1. The Association shall have its principal office in Metro Manila.

**ARTICLE III – PRINCIPLES**

Section 1. The Association is a non-profit and non-political professional civic organization.

Section 2. Sovereignty resides in the members and all authority emanates from them. They shall not be governed without their consent.

Section 3. No member shall be expelled from the Association without just cause nor shall any member be denied equal protection by the Association.

Section 4. The freedom of any member to join other organizations not contrary to the objectives of this Association shall not be abridged.

Section 5. The Association shall pursue active partnership with the Department of Budget and Management and such other agencies involved in budget and fiscal administration.

**ARTICLE IV – OBJECTIVES**

Section 1. The Association shall have the following objectives:

- a. To promote and maintain high professional standards and ethical conduct among personnel involved in budgetary administration;
- b. To encourage and promote programs for budget and quality education through budget and fiscal management improvement in the government service, help secure scholarship and conduct seminars and in-service training conferences for its members and other government employees concerned in government budget administration and fiscal operation;
- c. To promote better understanding, fellowship, mutual assistance and cooperation among all members of the association;
- d. To promote maintain and safeguard the common interests and welfare of its members;
- e. To help conserve the faith of the people in our duly constituted government and to help accomplish the realizable results and goals of established budgets;
- f. In general, to actively contribute and participate in insuring the preservation of the high degree of integrity and standard of our participation in the administration of the budgets of the agencies of the government of the Republic of the Philippines;

- g. To purchase, lease, own, hold, acquire or otherwise accept such properly, real or personal, as may be necessary, convenient or appropriate to serve the purpose herein expressed; and
- h. To do all such other acts as are necessary or conducive to the attainment of the above objectives or any of them provided that nothing shall done contrary to the existing laws of the Philippines.

#### **ARTICLE V – MEMBERSHIP**

Section 1. All personnel in the government service who perform budget administration and other allied public fiscal administration functions are eligible for regular membership subject to the approval of the majority of the members of the Board of Trustees and upon payment of such dues and fees as the Board may prescribe. The Board may, however, conferspecial or honorary membership as defined under Sections 2 and 3 in this Article.

Section 2. Special membership shall be open to all former government personnel who, prior to their retirement or separation from the service, performed budget and fiscal administration functions.

Section 3. Honorary membership shall be open to persons in or outside the government service who had been duly credited with outstanding accomplishment in government budget and fiscal administration.

Section 4. All members in good standing shall uphold the By-Laws, policies, rules and regulations of the Association and shall abide by the decisions of any internal body duly constituted by the Association. They shall pay promptly thefees, dues and such other assessments asmaybe decided by the Association.

Section 5. Membership fees, dues, and other assessments shall be imposed upon members for the operational expenses of the Association as follows:

- a. The Association is authorized to collect a membership fee of P200.00 upon approval of the application for regular membership and an annual dues of P300.00 which may be adjusted by the Board of Trustees as the need arises.(As amended on December 2, 2011)
- b. Such amount as may be necessary to finance any duly approved transactions of the Association.

Any member who loses his/her good standing after due notice of non-payment of dues and other assessment may be restored to good standing upon payment of all arrearages and subject to the approval of the majority of the members of the Board of Trustees.

Section 6. Loss/ Termination of Membership. A member shall lose his/her membership in the Association upon death or dismissal from the service for cause when there is final judgment of conviction by a competent court or quasi-judicial body for a crime or offense committed by such member.

Section 7. Rights of Members. A member shall have the following rights:

- a) Subject to the provisions of Article VI hereof, to be eligible to any elective or appointive office of the Association;
- b) To participate and vote in all deliberations/meetings of the Association;
- c) To avail of all the facilities of the Association;
- d) In inspect the records or books of the Association at reasonable hours during business days.

#### **ARTICLE VI – GOVERNING BODY**

Section 1. The governing body of the Association shall be the Board of **Trustees** which shall be composed of fifteen members to be elected by and from among the regular members of the Association once every two years.

#### **ARTICLE VII - ELECTIONS**

Section 1. There shall be constituted a Committee on Elections composed of two incumbent members of the Board and the incumbent National President who are not candidates for reelection. In case any of the officers above mentioned would not qualify to be a member of the Committee, the Board of Trustees shall appoint from among the regular members to complete the composition of the Committee. The incumbent National President shall act as Chairman, otherwise, the members of the Committee on Elections shall elect from among themselves the Chairman.

Section 2. Except as hereunder provided, the Committee on Elections shall formulate and adopt the rules for nomination and selection of candidates in the Board of Trustees.

- a. Only voting members of good standing are eligible for nomination by any member of good standing, and election to the Board of Trustees.

No member convicted by final judgment of an offense punishable by imprisonment for a period exceeding six (6) years, or a violation of the Corporation Code, committed within five (5) years prior to the date of his election, shall qualify as a trustee of the association.

- b. The Committee on Elections shall choose from the list of nominees submitted at least fourteen (14) candidates for the vacant Board seats allocated for Metro Manila in the election called for in Section 4 hereof; and at least two (2) candidates for each of the lone Board seats allocated for Luzon, Visayas and Mindanao. (As amended on December 2, 2011)

Section 3. On the basis of the Board seats allocation to be contested, the candidates receiving the highest number of votes shall be declared elected by the Committee on Elections. (As amended on December 2, 2011)

Section 4. Vacancies in the board caused by death, resignation or for any other reason except by removal or expiration of term may be filled by at least a majority of the remaining trustees, if still constituting a quorum, otherwise said vacancies shall be filled by the members in a regular or special meeting called for the purpose. The elected trustee shall hold office for the unexpired portion of the term and until his successor shall have been elected and qualified.

Section 5. Immediately after the proclamation of the winning candidates in every election pursuant to Section(s) 4 and 5 hereof, they shall elect from among themselves the following: a) National President, b) Executive Vice-President, c) Vice-President for Internal Affairs, d) Vice-President for External Affairs, e) Secretary, f) Treasurer, g) Auditor, h) Public Relations Officer, i) Business Manager, j) Asst. Secretary, and k) Asst. Treasurer.

Section 6. The officers and Trustees of the Association may be re-elected but not more than two successive terms.

## **ARTICLE VIII – POWERS AND DUTIES OF THE BOARD OF TRUSTEES**

Section 1. The Board of Trustees shall be the policy and rule-making body of the Association, responsible for the conduct of the affairs of the Association thru its duly elected officers and personnel/ad hoc bodies created for specific purposes. The members of the Board of Trustees shall perform their duties and functions until duly replaced in accordance with the provisions of this By-Laws. Without prejudice to such powers as may be granted by laws, the Board of Trustees shall also have the following powers:

- a) To purchase, receive, take or otherwise acquire for and in the name of the Association, any and all properties, rights or privileges for the Association;
- b) To prosecute, maintain, defend, compromise or abandon any lawsuit in which the Association or its officers are either plaintiffs or defendants in connection with the activities of the Association;
- c) To delegate, from time to time, any of the powers of the Board which may be lawfully delegated in the course of the Association to any standing or special committee or to any officer or agent and to appoint any person to be agent of the Association with such powers and upon such terms as may be deemed fit; and

Section 10. The Assistant Treasurer shall assist the Treasurer and perform such duties and functions as may be assigned to him/her by the Board of Trustees. He/she shall automatically act as the Treasurer in the absence or incapacity of the latter.

#### **ARTICLE IX – TENURE OF OFFICE**

Section 1. All officers and members of the Board of Trustees shall hold their respective positions for a term of one year and until their successors are duly elected and qualified. No officer or trustee shall serve for more than two consecutive terms. Voluntary renunciations of the office for any length of time shall not be considered as interruptions in continuity of the service of the incumbent officer for the full term for which he/she was elected. No Trustees or officer shall relinquish his/her position until duly replaced or until his/her successor shall have been duly qualified.

Section 2. Members of all committees and other ad-hoc bodies of the Association shall hold office until the accomplishment of the assigned tasks or unless sooner replaced or terminated by the Board of Trustees

Section 3. Vacancies – Vacancies in the Board caused by death, resignation or for any other reason except by removal or expiration of term may be filled by at least a majority of the remaining trustees, if still constituting a quorum, otherwise said vacancies shall be filled by the members in a regular or special meeting called for the purpose. The elected trustee shall hold office for the unexpired portion of the term and until his successors shall have been elected and qualified.

Section 4. All vacancies in the position of officers shall be filled by a majority vote of the Board of Trustees. The elected successor shall hold office for the unexpired term.

Section 5. Compensation – No officer or Trustee of the Board or Chairman or member of any committee hereof shall receive any salary or compensation from the Association. However, such officer or Trustee or Chairman or member of any committee may be reimbursed for actual expenses or disbursement incurred for or in behalf of the Association, subject to the approval of the Board of Trustees.

Section 6. Removal – Any officer of the Association may be removed from his office for any act committed in violation of the provisions of this By-Laws or on conviction by competent court or quasi-judicial body for a crime or offense involving moral turpitude or any other act inimical to the interest of the Association; Provided, that the proceedings for such removal shall observe due process of law in a special meeting of the Board of Trustees called for the purpose, upon previous notice in writing to the officer concerned, stating the particulars of the cause or causes for such removal; Provided, further that such removal shall be by affirmative vote of two-thirds of the members of the Association in a special meeting called for the purpose. Said removal proceedings may be initiated by a resolution of the Board of Trustees or by a written petition duly signed by at least twenty (20) members of the Association in good standing.

#### **ARTICLE X- MEETINGS, QUORUM, & RULES OF ORDER**

Section 1. Regular Meeting of the Board – The Board of Trustees shall have regular monthly meetings in such places and on such dates as it may fix.

Section 2. Special Meetings of the Board - Special meetings of the Board may be called by the National President upon his own motion or upon a written petition of at least four (4) Trustees.

Section 3. General Meetings of the Members - The Association shall regularly hold general meetings on the first Saturday of November of every year or at a date and place designated by the Board of Trustees; provided that the meeting shall be with due notice given at least two (2) weeks prior to the meeting and within the Philippines.

Section 4. The members of the Board of Trustees shall be elected during the general meeting of the Association.

Section 5. Quorum - A majority of the members of the Board of Trustees shall constitute a quorum. A quorum for any meeting of the members shall consist of a majority of all the members of the Association and a majority of such quorum may decide any question at the meeting. If no quorum is constituted, the meeting shall be adjourned until the requisite number of members shall be present.

- d) To implement these by-laws and to act on any corporate matter not covered by these by-laws, provided such matter does not require the approval or consent of the members under the Corporation Code of the Philippines.

Section 2. The National President shall be the Chairman of the Board of Trustees and shall preside in all meetings of the Board and during general membership meetings. He/she shall have the following functions:

- a) Implement all policies, rules and regulations and activities duly approved by the Board or by members of the Association;
- b) Execute such documents for and in the name of the Association to carry out the business of the Association within the limits of his/her authority;
- c) Render orally or in writing as may be necessary such reports as are needed to keep the other officers and the members of the Association duly informed about the affairs of the Association; and
- d) Perform such other functions as may be delegated to him/her by the Board of Trustees.

Section 3. The Executive Vice-President shall, in the absence or incapacity of the National President, act as National President of the Association and Chairman of the Board of Trustees of the Association and perform the duties and functions of the National President. The Executive Vice-President may also perform such other duties and functions as the National President and the other members of the Board of Trustees may assign to him/her.

In the absence or due to incapacity of the Executive Vice President, the Vice President for Internal Affairs shall, in addition to his/her regular functions, perform the duties and functions pertaining to the Office of the Executive Vice-President. The Vice-President for External Affairs shall, in addition to his/her regular functions, perform the duties and functions pertaining to the Office of the Vice President for Internal Affairs in the absence or incapacity of the latter.

Section 4. The Secretary shall be the official recorder of all the activities of the Association and shall be the records custodian. He/ she shall be responsible for taking the minutes and determine the existence of a quorum during the meeting of the Board including the drafting of correspondence and perform such other functions as may be assigned to him/ her by the National President and other members of the Board of Trustees.

Section 5. The Treasurer shall be the custodian of all the funds and properties of the Association and shall, subject to the direction and supervision of the Board of Trustees be responsible for the financial transactions of the Association. He/ she shall carry out his/ her duties in accordance with the generally accepted system of conducting modern business transactions, keeping full and accurate accounts of the funds, receipts, deposits and disbursements in the books of the Association and regularly rendering at least monthly financial reports and as may be required by the Board of Trustees. He/she shall be bonded in such sum and with such surety as may be fixed by the Board.

Section 6. The Auditor shall see to it that all the records of financial transactions, including books of accounts of the Association, are properly kept and maintained. For this purpose, the Auditor shall examine said records of transactions and books of accounts of the Association regularly on a quarterly basis and whenever necessary as may be required by the Board in the interest of the Association. The auditor shall render quarterly reports and special reports of audit as may be required by the Board of Trustees. He shall perform such other duties and functions as the Board of may direct.

Section 7. The Public Relations Officer shall be responsible for publishing the activities of the Association and for establishing and maintaining such favorable relationship among members and between the Association and the public in general, in accordance with the policies and regulations of the Board.

Section 8. The Business Manager shall manage all social, civic and fund raising affairs of the Association subject to the direction of the National President and the Board of Trustees. He/she shall also perform such other duties as may be assigned by the Board.

Section 9. The Assistant Secretary shall assist the Secretary and perform such duties and functions as may be assigned to him/her by the Board of Trustees. He/she shall automatically act as the Secretary in the absence or incapacity of the latter.

Section 6. Parliamentary Procedure - The rules on the parliamentary procedure embodied in the Robert's Rule of Order shall be used in all meetings of the Board of Trustees and of the Association.

#### **ARTICLE XI – STANDING COMMITTEES / ADVISORY BOARD**

Section 1. There shall be constituted the following standing committees, the Chairman and members of which shall be appointed by the National President of the Association with the concurrence of the members of the Board of Trustees. The Board may however create other ad-hoc committees as the need arises.

1. Finance Committee
2. Legislative Committee
3. Housing Committee
4. Recruitment and Membership Committee
5. Benefits and Privileges
6. Publicity Committee
7. Committee on Awards
8. Committee on Ethics
9. Committee on Professional Development
10. Committee on Scholarship

Section 2. There shall be an advisory board of not more than five (5) members, composed of immediate past presidents and such other persons as the Board may choose.

#### **ARTICLE XII – SPECIAL PROVISIONS**

Section 1. Emblem and Official Seal – The emblem of the Association shall be a three-pointed escutcheon with a white (chief upper) part, blue (dexter) side and red (sinister) side, depicting the role of its members in the government. Against the field is a crossed quill, symbolical of the planning and programming activity of budgeting, and an iron key, suggestive of the control responsibility of budgetary execution. Three (3) stars are aligned on the chief part indicative of the ideals of public service the Association believes in and stands for: integrity, devotion to duty, and competence. This shield is circumscribed by the name and address of the Association bordered by concentric circles which are symbolic of coinage or money.

Section 2. The dry seal of the Association will similarly bear the name of the Association, and if possible adopt the general design of the Emblem.

Section 3. The Association may adopt organize its (1) mutual aid plan (2) loan and savings plan, (3) consumer's cooperative, or any other plan which will benefit the members subject to the approval of the members of the Association in a general or special meeting.

Section 4. All funds of the Association shall be deposited in a bank to be designated by the Board of Trustees and no disbursements therefrom shall be made except upon signatures of the Treasurer and the National President or whoever are acting as Treasurer and as National President in case the Treasurer and/or the National President is/are absent or incapacitated.

Section 5. Fiscal Year – The fiscal year of the Association shall be from January 1<sup>st</sup> to December 31<sup>st</sup> of each year.

#### **ARTICLE XIII- AMENDMENTS OF THE BY-LAWS**

Section 1. These By-Laws, or any provision thereof, may be amended or repealed by a majority vote of the members of the Association and by a majority vote of the Members of the Board of Trustees at any regular or special meeting duly held for the purpose.

Adopted this 4<sup>th</sup> day of November, 2015 in Pasay City, Philippines by the affirmative vote of the undersigned members representing a majority of the members of the Association in a special meeting duly held for the purpose.

USEC. MARIO L. RELAMPAGOS

ZENAIDA B. CHANG

LUZ M. CANTOR

ANGELO FIDELINO B. VILLANUEVA

LYNN DANA O-MORENO

URSULA EDITHA O. SAN PEDRO

CECILIA C. ALMAJOSE

ROBERTO C. ONG

PERSIDA V. RUEDA-ACOSTA

ADELAIDA N. BANARIA

*(On sick leave)*  
ARISTEO O. REYES

CLARIDITH U. PACIENTE

ANNABELLE M. ATILLO

CELIA Z. TAN



Republic of the Philippines  
City/Municipality of QUEZON CITY

**SECRETARY'S CERTIFICATE**

I, **Lynn D. Moreno**, of legal age, Filipino, and with address at No. 800 Maceda cor. Loyola Sts., Sampaloc, Manila, after having been duly sworn to hereby and state:

1. That I am the duly elected and qualified Corporate Secretary of **Philippine Association For Government Budget Administration (PAGBA) Inc.**, (the Corporation), a corporation duly organized and existing under and by virtue of the Republic of the Philippines, with principal office address DBM, Malacañang, Manila.
2. To the best of my knowledge, no action or proceeding has been filed or is pending before any Court involving an intra-corporate dispute and/or claim by any person or group against the Board of Directors, individual directors and/or appointed directors or officers or vice versa.

Manila, Philippines, 22nd day of February, 2016.

**LYNN D. MORENO**  
Affiant

**SUBSCRIBED AND SWORN** to before me this **FEB 26 2016** day of \_\_\_\_\_ in QUEZON CITY, affiant exhibited to me her TIN110-347-123.

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Book No. 24  
Series of 2016

Notary Public  
**JOEL G. GORDOLA**  
Notary Public  
Commission expires until December 31, 2017  
Adm. No 069, Roll No. 25103, IBP No. 1013094  
PTR No 1876732; 1/04/16; Q.C  
TIN 126-768-809; MCLE No V-0001531  
Until 1 # B78 Quirino Hiway, Gulod, Novaliches, Q.C.

FEB 29 2016

**TRUSTEES' CERTIFICATE**

KNOW ALL MEN BY THESE PRESENTS:

We, the undersigned majority of the Board of Trustees and the Corporate Secretary of **Philippine Association For Government Budget Administration (PAGBA) Inc.** do hereby certify that the new By Laws of said association was adopted by a majority vote of the trustees and the vote of two-thirds (2/3) of its membership at a meeting held on November 4, 2015 at the Philippine Trade Training Center, Pasay City.


In witness whereof, we have hereunto signed this certificate this 4th day of November, 2015 at Pasay City, Metro Manila.

**USEC. MARIO L. RELAMPAGOS**  
TIN111-332-091

  
**ZENAIDA B. CHANG**  
TIN137-227-463

  
**LUZ M. CANTOR**  
TIN146-378-144

**ANGELO FIDELINO B. VILLANUEVA**  
TIN134-702-141

  
**URSULA EDITHA O. SAN PEDRO**  
TIN135-906-898

**CECILIA C. ALMAJOSE**  
TIN121-010-924

  
**LYNN DANA O-MORENO**  
Corporate Secretary  
TIN110-347-123


**ROBERTO C. ONG**  
TIN126-224-004

  
**PERSIDA V. RUEDA-ACOSTA**  
TIN116-095-557

  
**ADELAIDA C. NAVARRO- BANARIA**  
TIN116-243-929

**ARISTEO O. REYES**  
TIN135-803-644

  
**ANNABELLE M. ATILLO**  
TIN139-926-321


  
**CELIA Z. TAN**  
TIN126-826-555

  
**CLARIDITH U. PACIENTE**  
TIN134-491-597

**MAR 10 2016**

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2015, in **QUEZON CITY** by the above-named person who exhibited to me their TIN Nos. indicated below their names.

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Book No. CC/141  
Series of 2016

Notary Public  
  
**ATTY. RAMON L. CARPIO**  
NOTARY PUBLIC  
Np-89 (2015-2016) Commission Expires Dec. 31, 2016  
Roll of Attorneys No. 22172  
IBP OR 1017229, 1/4/16, Quezon City  
PTR No. 2148146, 1/4/16, Quezon City  
TIN 106-918-897  
MCLE IV-Compliance No. 000630, 6/19/13  
Rm. 326 Dona Consolacion Bldg. Cubao, Quezon City



**OFFICIAL RECEIPT**  
 Republic of the Philippines  
 DEPARTMENT OF FINANCE  
**SECURITIES & EXCHANGE COMMISSION**  
 SEC Building, EDSA, Greenhills  
 City of Mandaluyong, 1554



Accountable Form No. 51 Revised 2006	<b>ORIGINAL</b>
DATE February 29, 2016	No. <b>1390392</b>

**PAYOR** PHILIPPINE ASSOCIATION FOR GOVERNMENT BUDGET ADMINISTRAT  
 MALACANANG, MANILA

NATURE OF COLLECTION	ACCOUNT CODE	RESPONSIBILITY CENTER	AMOUNT
LRF (A0823)	131	CRMD	10.00
AMENDED BY LAWS	606	CRMD	500.00

**TOTAL** PHP 510.00

**AMOUNT IN WORDS**  
 FIVE HUNDRED TEN PESOS AND 0/100

Received	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> Treasury Warrant <input type="checkbox"/> Check <input type="checkbox"/> Money Order	Received the Amount Stated Above   <b>Carlota A. Brown</b> COLLECTING OFFICER
Treasury Warrant, Check, Money Order Number		
Date of Treasury Warrant, Check, Money Order		O.R. No. 1390392

**NOTE:** Write the number and date of this receipt on the back of treasury warrant, check or money order received.