



WELCOME TO THE 1st DAY OF PAGBA CONFERENCE

March 25, 2026

Annabelle M. Atillo
Resource Speaker

OUTLINE

- I. **BRIEF BACKGROUND OF RA 12009**
- II. **CHANGES FROM RA 9184 TO RA 12009**
- III. **NEW FORMS OF PPMP & APP PER GPPB RES. NO. 3
-2025 DATED MAY 12, 2025**
- IV. **INTRODUCTION ON THE USE OF GOVERNMENT PURCHASE
CARD (GPC) PER DBM BUDGET CIRCULAR (BC) NO. 2025-1
DATED MARCH 12, 2025**

i. BRIEF BACKGROUND

A GLIMPSE OF RA 12009





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TITLE: AN ACT PROVIDING MODERNIZATION, STANDARDIZATION AND REGULATION OF PROCUREMENT ACTIVITIES OF THE GOVERNMENT AND FOR OTHER PURPOSES (RA 9184)

AN ACT REVISITING REPUBLIC ACT NO. 9184 KNOWN AS GOVERNMENT PROCUREMENT REFORM ACT AND FOR OTHER PURPOSES (RA 12009)

DATES TO REMEMBER



II. SOME OF THE CHANGES



In the race for quality,
there is no finish line.

David T. Kearns

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Number of articles	25	23
Number of Sections	78	117

Annexes D,E,F in RA 9184 which pertain to contract implementation are now integrated as part of the body of RA 12009

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Number of governing principles	5	8

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Number of Modes of Procurement	6	11

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Competitive Bidding	a default and the general rule	No longer a default or no longer a general rule It is just one of the eleven (11) modes of procurement

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Alternative Modes of Procurement (AMPs)	5	None

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Shopping	One of the 5 AMPs	DELETED

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Small Value Procurement	Part of the 14 Negotiated Procurement methods	Elevated as one of the 11 modes of procurement with an increased threshold of Php 2 Million

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Limited Source Bidding	One of the AMP which is applicable only to Goods & CS	A full-fledged mode of procurement which is applicable not only to G, CS but highly specialized INFRA projects involving national security
Repeat Order	result of previous procurement thru competitive bidding	result of previous procurement thru CB, LSB, CD and UO with BM
Negotiated Procurement	14 sub-methods	13 methods

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Joint venture requirement	Primary purpose was not considered	each party to the JVA has the same primary purpose related to the subject procurement

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Procurement Period	90 days	60 days

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Professionalization	Only GPPB-TSO is involved	Emphasized by involving not only GPPB-TSO, but also DBM, CSC and PRC

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Award Criteria	Lowest Calculated Responsive Bid (LCRB) and Highest Rated Responsive Bid (HRRB)	In addition to LCRB and HRRB are the Most Economically Advantageous Responsive Bid (MEARB) and Most Advantageous Responsive Bid (MARB)

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Procurement Planning	Emphasized cost estimates, specifications and others	Introduced additional tools on procurement strategies

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Framework Agreement	Limited to Goods only	now includes INFRA and CONSULTING SERVICES

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Delegation of modes of procurement	Shopping and Negotiated Procurement (3 of the 14 sub-modes: Emergency cases, SVP, LRPV)	7 modes may be delegated by BAC as approved by HOPE while 4 can NOT be delegated namely CB, CD, LSB, UO with BM (Sec. 26.2);

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Term of BAC	1 year, renewable at the discretion of the HOPE	1 year renewable at the discretion of the HOPE but not exceeding 3 consecutive terms (Sec. 41.2.6)

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Membership in the BAC	Silent as to staggered designation	allow staggered designation (Sec. 41.2.6)

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Allocation of Capacity Building Funds	Silent	Sec. 109 provides that all branches and instrumentalities of the government xxx and LGUs shall allocate a portion of their capacity development funds to send their BAC members, BAC secretariat and TWGs to training.

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Membership in GPPB	15	9 with PS-DBM as the newest member

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
E-marketplace	Not available	available

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Certificate of Non-Availability of Stocks (CNAS)	generated at PS and the only basis is “out-of-stock”	can now be generated at the agency level and has now four (4) bases

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
SK BAC composition	Not defined	Defined

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Video Recording	Not required	<p style="text-align: center;">MANDATORY</p> <ul style="list-style-type: none"> - To be stored for a minimum of 5 years: - All related conferences for competitive bidding with the following threshold: <ul style="list-style-type: none"> a. Goods- above P10 Million b. Infra - above P20 Million c. CS - above P5 Million
Live Streaming	Not required	<p style="text-align: center;">Preliminary examination and opening of bids to the public on the PE website and other social media account or any other form of livestreaming services, also applicable only to competitive bidding</p>

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Threshold	Mandatory if above the ff amount	
a. Pre-procurement (Sec. 20/49)	Goods- P2 Million Infra- 5 Million CS – 1 Million	Goods- 5 Million Infra- 10 Million CS – 2 Million
b. Pre-bid conference	Mandatory if ABC is at least P1 Million (Sec. 22)	Mandatory if ABC is at least P3 Million (Sec. 51)

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Updating of the PPMP and APP	Once every 6 months	As often as necessary (Sec. 7.9)

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Newspaper publication	Sec 21.2 of RA 9184 has a sunset clause that does not require newspaper publication 2 years after the effectivity of the 2016 revised IRR	Under Sec. 50.1.2 of RA 12009, publication in a newspaper of general nationwide circulation at least once, is required if procurement opportunities can not be published in social media platform or such other channels authorized by GPPB

SUMMARY OF CHANGES

PARTICULARS	RA 9184	RA 12009
Engagement of Procurement Agent	Silent as to the time frame of the MOA to be executed	The MOA shall be executed & become effective at least 6 months before the end of the validity of tge relevant appropriations

III. OUTPUTS OF PROCUREMENT PLANNING

PROCUREMENT PLANNING IS EQUALLY IMPORTANT WITH PROCUREMENT PROCEDURES





PROCUREMENT

**PROCUREMENT
PLANNING**

**PROCUREMENT
PROCEDURES**

RELEVANT PROVISIONS ON PROCUREMENT PLANNING

7.1 PLANNING

ALL PROCUREMENT SHALL BE UNDERTAKEN WITH **PROPER AND SUFFICIENT**

AND PREPARATION, TO ENSURE SOUND PROCUREMENT DECISIONS, TAKING INTO CONSIDERATION, AMONG OTHERS:

A. THE NEED OF THE PROCURING ENTITY;

B. RELEVANCE AND APPROPRIATENESS OF THE PROJECT;

C. VALUE FOR MONEY;

D. ASSOCIATED RISKS OF THE PROJECT.

-
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RELEVANT PROVISIONS ON PROCUREMENT PLANNING



7.7 ALL PROCUREMENT SHALL BE WITHIN THE APPROVED BUDGET OF THE PROCURING ENTITY

RELEVANT PROVISIONS ON PROCUREMENT PLANNING



7.8 NO PROCUREMENT SHALL BE UNDERTAKEN UNLESS IT IS IN ACCORDANCE WITH THE APPROVED INDICATIVE APP OR FINAL APP OF THE PROCURING ENTITY, AS THE CASE MAY BE

Procurement is a Journey



GPPB RESOLUTION NO. 3-2025

NEW FORMS

1. PPMP
2. APP





Looking Back

COMPARISON OF OLD and NEW PPMP FORM

OLD	NEW
17 COLUMNS COL. 1 – “CODE” COLS. 6-17 (REPRESENTING 12 MONTHS)	12 COLUMNS DELETED DELETED COL. 5- PRE-PROCUREMENT, IF APPLICABLE (Sec 49- above 5/10/2 M) COL. 8 EXPECTED DELIVERY SCHEDULE/IMPLEMENTATION PERIIOD COL.. 11- ATTACHED SUPPORTING DOCUMENTS
NO PPMP NUMBERING	WITH NUMBERING
NO INDICATION OF “FY”	WITH INDICATION OF “FY”
NON-INDICATION AS TO “INDICATIVE “ & “FINAL”	WITH INDICATION AS TO “ INDICATIVE ” & “ FINAL ”

COMPARISON OF OLD and NEW PPMP FORM

OLD	NEW
MODE OF PROCUREMENT	RECOMMENDED MODE OF PROCUREMENT
WITH 2 SIGNATORIES(no position indicated) 1. PREPARED BY 2. SUBMITTED BY	WITH 2 SIGNATORIES (w/ position indicated before designation) 1. PREPARED BY 2. SUBMITTED BY

ROLES OF END-USER/IMPLEMENTING UNIT

- -identifies
 - -plans
 - **-prepares PPMP**
 - -designs
 - -implements



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NEW! PROJECT PROCUREMENT MANAGEMENT PLAN TEMPLATE

[Agency Letterhead with Logo]

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. ____

INDICATIVE FINAL

Fiscal Year :

End-User or Implementing Unit:

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		ATTACHED SUPPORTING DOCUMENTS	REMARKS
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (whether Goods, Infrastructure and Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference, if applicable (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/ Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
TOTAL BUDGET:											

Prepared by:

Signature over Printed Name
Position/Designation
(End-User or Implementing Unit)

Submitted by:

Signature over Printed Name
Position/Designation
(Head of the End-User or Implementing Unit)

Note: Any unauthorized sharing, reproduction, or commercialization is strictly prohibited and may be subject to legal action. Please note that the GPPB-TSO is not liable for any inaccuracies arising from the use of outdated versions. Users are encouraged to regularly check for updates to ensure they are referencing the most current information.

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PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. ____

INDICATIVE

FINAL

Fiscal Year :

End-User or Implementing Unit:

- Indicate the Project Procurement Management Plan No. (first submitted version of the Indicative PPMP as No. 1, succeeding update/final PPMP as No. 2, and so on), then place a check (✓) whether the PPMP is Indicative or Final, in consideration of the following: An "Indicative" PPMP is being prepared as part of the budget proposal preparation, while the budget allocation is not yet approved/final. A Final PPMP is being prepared as a result of the final and approved budgetary allocation of the General Appropriations Act, corporate operating budget or appropriation ordinance, as the case maybe.

General Description and Objective of the Project to be Procured

Column 1

- Provide a concise but clear description of the project and its intended purpose. Indicate whether the project will be implemented through procurement or by administration. If applicable, specify whether the activity supports a program, mandate, or operational need.

Type of the Project to be Procured (whether Goods, Infrastructure and Consulting Services)

Column 2

- Indicate the type of procurement—whether for Goods, Infrastructure Projects or Consulting Services. If classified as General Support Services, indicate Goods (General Support Services).

Quantity and Size of the Project to be Procured

Column 3

- Provide a concise but clear description of the project and its intended purpose. Indicate the quantity and size of the procurement activity. If the projects consists of lots, each lot must be presented in a separate row, especially when multiple lots are involved. If the number of items is too large to fit in this column, a separate attachment may be used. the project will be implemented through procurement or by administration. If applicable, specify whether the activity supports a program, mandate, or operational need.

Quantity and Size of the Project to be Procured

Column 3

Indicate the quantity and size of the procurement activity. If the projects consists of lots, each lot must be presented in a separate row, especially when multiple lots are involved. If the number of items is too large to fit in this column, a separate attachment may be used.

Guide on Quantity and Size as defined by Procurement Category

1. Goods

- Quantity : The total number of individual items or units to be supplied.
Example: Ordering 200 desktop computers means the quantity is 200.
- Size : The physical dimensions, capacity, or specification of each item.
Example: Each computer must have a 15-inch monitor and 16GB RAM.

2. Infrastructure Projects

- Quantity : The total extent or number of components to be constructed or installed.
Example: Building 3 bridges or laying 500 meters of road.
- Size: The scale, dimensions, or capacity of each component or structure.
Example: Each bridge must be 50 meters long, or the road must be 6 meters wide.

3. Consulting Services

- Quantity : The number of consultants, teams, or person-months required for the assignment.
Example: Engaging 2 consulting teams or contracting for 12 person-months of expert input.
- Size: The scope, scale, or coverage of the consulting assignment, such as the organizational level or geographic area impacted.
Example: Consulting on a nationwide IT system rollout, or an assignment covering five provinces.

These definitions ensure clarity in procurement documents, helping suppliers and service providers understand both how much is needed (quantity) and the specific requirements or scale of each unit or assignment (size).

Goods	Infrastructure	Consulting Services
<p><i>[For the Billy Bayong Program for National Road and Bridges, X Office, Brgy. X, Municipality of X, X City]</i></p> <p>Lot 1 Quantity : 14,000 pcs. short-sleeved T-shirts with print 14,000 pcs. handtowels</p> <p>Size : T-shirt: standard adult size with front and/or back print Handtowel: 8 inches x 12 inches, cotton fabric</p> <p>Lot 2 Quantity: 2,200 pcs. shovels 1,300 pcs. wheelbarrows</p> <p>Size : Shovel: standard length, e.g., 38 inches long with a steel blade and wooden handle Wheelbarrow: single-wheel, heavy-duty steel tray with 65 liter capacity</p>	<p><i>[For the Improvement/ Repair of Existing Structures and Construction of Sports Complex]</i></p> <p>Quantity: Two (2) components: 1. Improvement and repair of existing building and structures 2. Construction of sports complex with covered walkway</p> <p>Size: 1. Floor area to be rehabilitated- 500 sq.m. 2. Sports Complex- 30 m x 50m structure with seating capacity for 500 persons and a covered walkway 60m long x 3 m wide, steel frame with concrete pavement and roofing.</p>	<p><i>[For the Procurement of Technical Assistance for QMS Implementation Towards ISO 9001:2015 Certification]</i></p> <p>Quantity: One (1) consultancy engagement</p> <p>Size: Full implementation of a QMS compliant with ISO 9001:2015 to cover all functional units of the XXX agency</p>

Recommended Mode of Procurement

Column 4

- Indicate applicable procurement mode under RA No. 12009.
 - Recommended by the End-User/ Implementing Unit

MODES OF PROCUREMENT

- **RA 9184 (6)**
 - General Rule
 - **Competitive Bidding**
 -
 -
 - AMP
 - 1. Direct Contracting
 - 2. Limited Source Bidding
 - 3. Repeat Order
 - 4. Negotiated Procurement (14)
 - **5. Shopping (2)**
 -
 -
- **RA 12009 (11)**
 - No more DEFAULT and AMP
 - 1. Competitive Bidding
 - 2. Direct Contracting
 - 3. Limited Source Bidding
 - 4. **Repeat Order**
 - 5. Negotiated Procurement (13)
 - 6. **Small Value Procurement**
 - 7. Direct Acquisition
 - 8. Direct Sales
 - 9. Competitive Dialogue
 - 10. Unsolicited Offer with BM
 - 11. Direct Procurement for STI

NEGOTIATED PROCUREMENT (14) per RA

9184

1. Two-Failed Biddings;
2. Emergency Cases;
3. Take-over of Contracts;
4. Adjacent or Contiguous;
5. Agency-to-Agency;
6. SSAWETMS;
7. Highly Technical Consultants;
8. Defense Cooperation Agreement;
9. **Small Value Procurement;**
10. Lease of Real Property and Venue;
11. NGO Participation;
12. Community Participation;
13. United Nations Agencies, International Org., or IFI,
14. Direct Retail Purchase:
 - a. POL
 - b. **airline tickets**
 - c. on-line subscription

DIRECT ACQUISITION

- Involves: 1. CSE not available at PS-DBM,
- 2. NON-CSE and
- 3. SERVICES
- With ABC NOT EXCEEDING P200 K
- WITHOUT need of Canvass and Request for Quotation may procure directly from any known and reputable sources
- Stores, such as but not limited to,
 - 1. department store; 5. wholesale and retail store
 - 2. depot; 6. convenience stre
 - 3. fast food chain 7. clothing an apparel store
 - 4. grocery and supermarket 9. bookstore

10. Drug store and pharmacy
11. Automotive parts and accessories store
12. Construction and hardware store
13. On-line stores

- SERVICES

- 1. Furniture repair
- 2. Automotive service
- 3. Restoration service
- 4. Machine and fabrication
- 5. Other related services

Pre-Procurement Conference, if applicable (Yes/No)

Column 5

- Indicate yes or no if the Pre-procurement Conference is to be undertaken in accordance with the RA No 12009 and its IRR.

Sec. 49 – Mandatory

- a. Goods- above 5 Million pesos
- b. Infra- above 10 Million pesos
- c. Consulting Services- above 2 Million pesos

Start of Procurement Activity

Column 6

- Indicate the projected month and year (MM/YYYY) of the start of procurement activity which will depend on the prescribed procurement timeline of the applicable mode of procurement used by the Procuring Entity (e.g. Pre-procurement Conference,
 - Publication, Posting, Issuance of the RFQ, as the case may be).

End of Procurement Activity

Column 7

- Indicate the projected month and year (MM/YYYY) of issuance of Notice of Award or Purchase Order, as the case may be,
- based on the prescribed procurement timelines of the applicable mode of procurement used by the Procuring Entity.

Expected Delivery/ Implementation Period

Column 8

- Indicate the month and year (MM/YYYY) of the expected delivery of goods or implementation of the project, as the case may be.

Source of Funds

Column 9

- Indicate the proposed source of fund for the Project. This may include, but is not limited to: the General Appropriations Act - Current or Continuing, Corporate Operating Budget, Appropriation Ordinance, Internally Generated Income, Special Purpose Fund, Trust Fund, or Foreign-Assisted Fund, consistent with the agency's approved budget documents.

Estimated Budget / Authorized Budgetary Allocation (PhP)

Column 10

- Indicate Estimated Budget on Indicative PPMP when the GAA or other appropriate fund source has not yet been passed or approved. Otherwise, indicate the Authorized Budgetary Allocation on Final PPMP when the GAA or other appropriate fund source has been passed or approved.

ATTACHED SUPPORTING DOCUMENTS

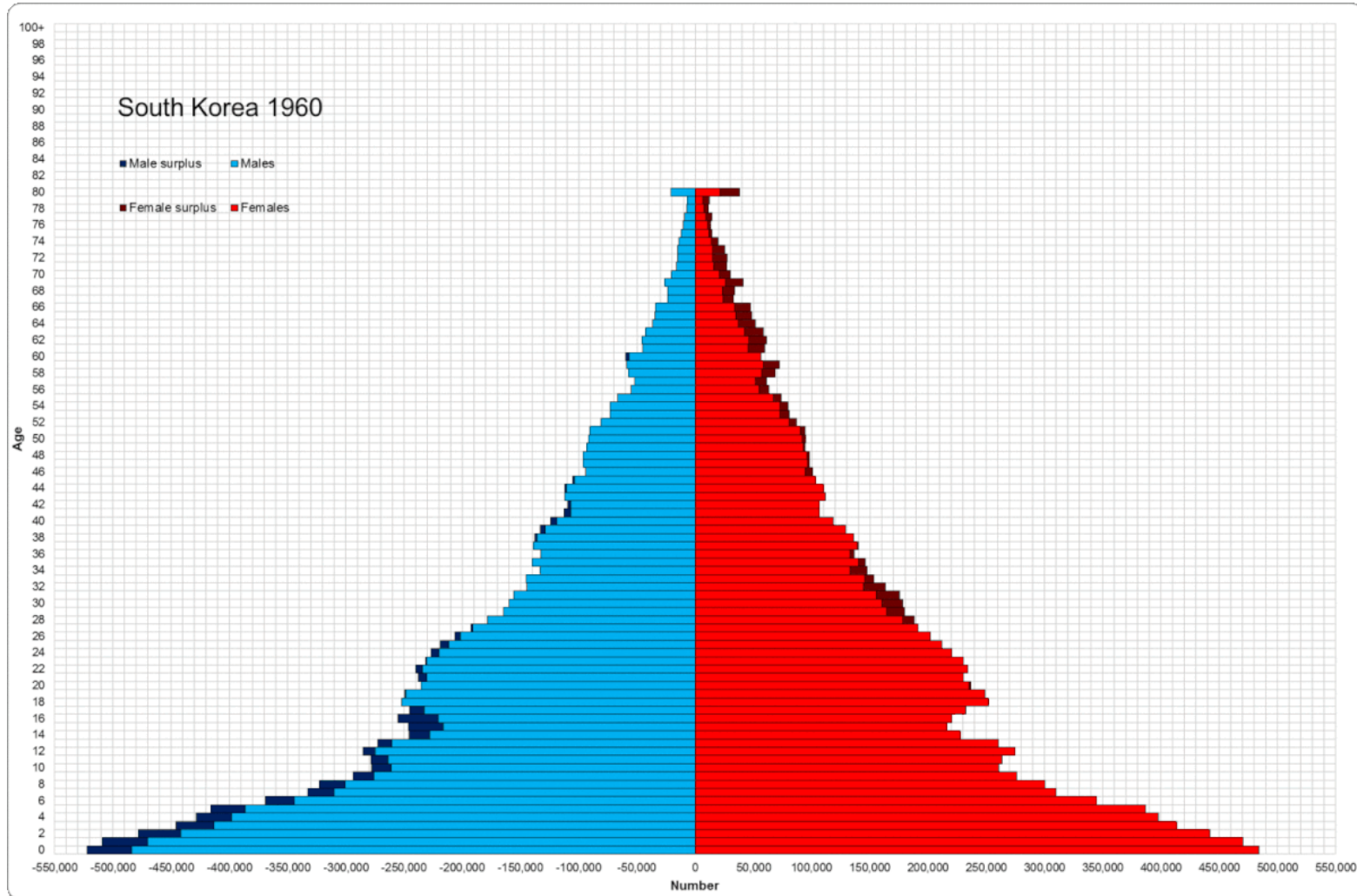
Column 11

- Indicate the supporting documents for each corresponding Project attached to the PPMP, which includes the Market Scoping Checklist and other relevant documents such as Technical Specifications, Detailed Engineering, Scope of Work or Terms of Reference and any equivalent document as applicable.
- NOTE: The duly accomplished Market Scoping Checklist for each procurement project is a mandatory supporting document to the PPMP.

NEW- MARKET SCOPING

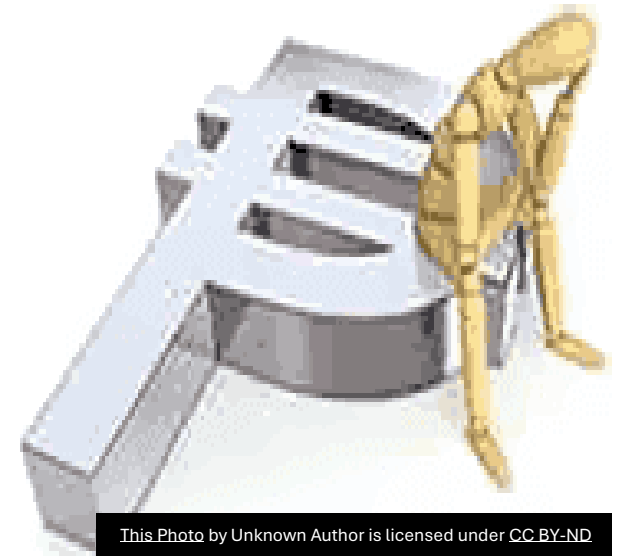
- It is a preliminary undertaking in preparing the PPMP;
- It is a process wherein the Procuring Entity (PE) collects relevant market information to understand the supply environment, identify potential suppliers, evaluate available products or services and assess relevant market trends in order:
 - 1. to develop a comprehensive and realistic PPMP and;
 - 2. to ensure that the PE clearly understands the market condition, supplier capabilities, pricing trends and any potential risks that may affect procurement decisions

The conduct of Market Scoping shall observe the principle of *PROPORTIONALITY*



COVERAGE of Market Scoping

- 1. Proper cost estimate
- 2. Project Design and Specifications
- 3. Technical criteria for evaluating bids
- 4. Delivery Lead Time
- 5. Storage or warehousing requirements



Parts of Market Scoping Checklist

- 1. AGENCY INFORMATION
- 2. PROJECT OVERVIEW
- 3. MARKET SCOPING ACTIVITIES CONDUCTED
- 4. MARKET SCOPING RESULTS

MARKET SCOPING CHECKLIST FORM

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input type="checkbox"/>	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
<input type="checkbox"/>	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input type="checkbox"/>	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
<input type="checkbox"/>	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken:	

Notes:

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.*
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.*

MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]		

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]		
c. Technical Criteria [Does the market support the proposed technical requirements?]		

<p>d. Delivery Lead Time [Are the timelines for delivery feasible?]</p>		
<p>e. Storage and Warehousing Requirements [Can the storage/warehousing needs be met considering specific conditions like temperature, humidity, and handling?]</p>		
<p>f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]</p>		

Prepared by:
Responsible Personnel, End-User or
Implementing Unit

Approved by:
Head, End-User or Implementing Unit

[Signature over Printed Name]
[Position/Designation]
[Date]

[Signature over Printed Name]
[Position/Designation]
[Date]

SIGNATORIES OF PPMP

Prepared by:

Signature over Printed Name

Position/Designation

[End-User or Implementing Unit]

Date : _____

Submitted by:

Signature over Printed Name

Position/Designation

[Head of the End-User or Implementing Unit]

Date : _____

comparison of old and new app form

OLD	NEW
13 COLUMNS (8 major columns)	12 COLUMNS <i>COL. 5 – TO BE COVERED WITH EPA, IF APPLICABLE</i> <i>COL. 6 – CRITERIA FOR BID EVALUATION</i> COL. 11 – PROCUREMENT STRATEGY/TOOLS
SIGNATORIES	3 SIGNATORIES <i>1. PREPARED BY BAC SECRETARIAT</i> <i>2. RECOMMENDED BY “BY AUTHORITY OF THE BIDS AND AWARDS COMMITTEE</i> <i>3. APPROVED BY THE HEAD OF THE PROCURNG ENTITY</i>
NON-INDICATION AS TO “INDICATIVE “ & “FINAL” APP	WITH INDICATION AS TO “ INDICATIVE ” & “ FINAL ” APP

[Agency Letterhead with Logo]

ANNUAL PROCUREMENT PLAN FOR FY _____

INDICATIVE FINAL UPDATED [Version No. _____]

Indicate the applicable Fiscal Year (FY) in the blank space provided on the second row of the form. Then, place a checkmark (✓) in the appropriate box to identify the nature of the submission—whether it is an Indicative APP, the Final APP, or a versioned Updated APP (e.g., Version 1-Q1, Version 2-Q2, etc.), as applicable.

Types of APP:

a. Indicative APP

Check this box if the submission consolidates Indicative Project Procurement Management Plans (PPMPs) for inclusion in the budget proposal for the succeeding fiscal year. The Indicative APP is prepared by the BAC Secretariat based on the PPMPs submitted by End-User or Implementing Unit and accordingly updated upon receipt of revised PPMPs that reflect the budgetary allocations indicated in the National Expenditure Program (NEP), proposed Corporate Operating Budget, or Local Expenditure Program, as applicable. The indicative APP/s are submitted to the BAC for its final recommendation to the Head of the Procuring Entity (HoPE) on the appropriate mode of procurement.

b. Final APP

Check this box if the submission consolidates the revised PPMPs following the approval of, and in accordance with, the General Appropriations Act (GAA), Corporate Budget, or Appropriations Ordinance, as applicable to your entity. This serves as the final APP to be implemented for the fiscal year and shall be consistent with the final approved budget allocations. The final APP is prepared by the BAC Secretariat, which shall be recommended by the BAC for approval of the HoPE.

c. Updated APP

Check this box if the submission is an updated version of the APP, reflecting changes made after the approval of the Final APP. The updated APP presents a complete record of all procurement projects and activities for the year, including both revised items (e.g., changes in schedule, mode of procurement, scope, or budget) and those originally included in the Final APP without any modifications. To enhance visibility, the entire row of newly added or revised items are highlighted, and the specific changes shall be shown in **bold font** in the updated APP. Each version must be clearly labeled with a version number and date (e.g., Version 1, Version 2) to distinguish it from earlier submissions.

Project Title

Column 1

- Provide a specific, action-based title that clearly describes the main deliverables and scope of the procurement project.
- NOTE: List each lot of a project on a separate row, if applicable.

End-User or Implementing Unit

Column 2

- Indicate the name of implementing unit or office, or project management office. In case of multiple end-users, all units shall be indicated.

General Description of the Project

Column 3

- Provide a brief and specific description of the project, including its type of procurement (e.g., Goods, General Services, Infrastructure Project [Civil Works], or Consulting Services)

Mode of Procurement

Column 4

- Indicate applicable procurement mode under RA No. 12009 recommended by the Bids and Awards Committee, for approval by the HOPE

To be covered by an Early Procurement Activity? (Yes/No)

Column 5

- Indicate Yes/No.

Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)

Column 6

- Choose among: 1. Lowest Calculated Responsive Bid or LCRB 2. Most Economically Advantageous Responsive Bid or MEARB – for quality-cost criteria including environmental / social factors 3. Most Advantageous Responsive Bid or MARB/Highest/Single Rated Responsive Bid or HRRB/SRRB 4. Lowest Comparative or Competitive Responsive Bid or LCCRB
- NOTE: If using MEARB, ensure sustainability indicators are in technical specifications.

Start of Procurement Activity

Column 7

- Indicate the projected month and year (MM/YYYY) of the start of procurement activity which will depend on the prescribed procurement timeline of the applicable mode of procurement used by the Procuring Entity (e.g. Pre-procurement Conference, Publication, Posting, Issuance of the RFQ, as the case may be).

End of Procurement Activity

Column 8

- Indicate the projected month and year (MM/YYYY) of issuance of Notice of Award or Purchase Order, as the case may be, based on the prescribed procurement timelines of the applicable mode of procurement used by the Procuring Entity.

Source of Fund

Column 9

- Indicate the proposed source of fund for the Project. This may include, but is not limited to: the General Appropriations Act - Current or Continuing, Corporate Operating Budget, Appropriation Ordinance, Internally Generated Income, Special Purpose Fund, Trust Fund, or Foreign-Assisted Fund. Ensure consistency with the agency's approved budget document.

Estimated Budget / Approved Budget for the Contract (PhP)

Column 10

- Indicate the estimated budget for each procurement project or lot, based on the End-User's approved PPMP. Once the General Appropriations Act (GAA), Corporate Operating Budget, or Appropriations Ordinance is approved, reflect the Approved Budget for the Contract (ABC), as applicable.

PROCUREMENT STRATEGY OR TOOLS

Column 11

- Indicate if the Procuring Entity shall use one or more of any of the following strategies *(listed in the following slide)*

- Indicate if the Procuring Entity shall use one or more of any of the following strategies:
 - 1) Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)
 - 2) Subcontracting
 - 3) Multi-Year Contracting
 - 4) Design-and-Build Scheme for Infrastructure Projects
 - 5) Engagement of a Procurement Agent
 - 6) Use of Framework Agreement Section
 - 7) Pooled Procurement Section 17
 - 8) Renewal of Regular and Recurring Services
 - 9) Warehousing and Inventory Activities

REMARKS

(Other relevant descriptions of the procurement project, if applicable)

Column 12

- Provide additional details of the project. This may include, but is not limited to the following:
- a. Basis of change/s from previously submitted APP (e.g., change in scope, mode, schedule, or budget).
- b. Contract package details : i.e, estimated budget for the whole project in case of multi-year contracts.
- c. Information whether the procurement project consider the marginalized sector (start ups, social businesses, microenterprises and vulnerable sectors) , as applicable, in accordance with Sec.75.5 of the IRR of RA 12009.

SIGNATORIES OF APP

Prepared by:

Recommended by:
By the Authority of the Bids and Awards Committee:

Approved by:

Signature over Printed Name

Position/Designation

Bids and Awards Committee Secretariat

Date : _____

Signature over Printed Name

Position/Designation

Bids and Awards Committee Chairperson

Date : _____

Signature over Printed Name

Position/Designation

Head of the Procuring Entity

Date : _____

IV. GOVERNMENT PURCHASE CARDS (GPC) PER DBM BUDGET CIRCULAR 2025- 12 DATED MARCH 12, 2025

- **REFERENCES:**
- **RA 10149** JULY 6, 2010, “**GOCC GOVERNANCE ACT OF 2011**”
- **RA 8792**, “**ELECTRONIC COMMERCE ACT OF 2000**”
- **COA CIRCULAR NO. 2021-014** DATED DECEMBER 22, 2021, “**GUIDELINES ON THE USE OF ELECTRONIC COLLECTION (e-COLLECTION) and ELECTRONIC PAYMENT (e-PAYMENT) FOR GOVERNMENT TRANSACTIONS**”
- **EXECUTIVE ORDER 170, S. 2022**, “**ADOPTION OF DIGITAL PAYMENTS FOR GOVERNMENT DISBURSEMENTS AND COLLECTIONS**”

III. GOVERNMENT PURCHASE CARDS (GPC) PER DBM BUDGET CIRCULAR 2025-1 DATED MARCH 12, 2025



(Page 1 of 1)
amazon.com

Your order of June 12, 2012 (Order ID

Qty.	Item
1	Moose Crossing Polo Bodysuit & Pant, 0-3 months [Apparel] (** C-5 **) X0009JIMNBX BABYVISION-HB-50400-MOOSE-0/3M (Sold by Featured Apparel, Inc.)
1	Lovable Friends Light Colors Soft Baby Carrier, Blue Baby Product (** C-5 **) 8003HKQ964 BBV_30848_BLUE_C11.00 660168308092 (Sold by SCS Collectibles, Inc)
	Subtotal
	Shipping &
	Promotion
	Order Total
	Paid via g
	Balance d

This shipment completes your order.

Have feedback on how we packaged your order? Tell us at www.amazon.com/packaging.

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- SEC 27 of RA 8792
- COA Circular No. 2021-014
dated December 12, 2021
- SEC. 5.3.5 9 (c) of above COA Circular

GUIDELINES ON THE ADOPTION
OF THE GOVERNMENT PURCHASE
CARD (GPC) AS AN ALTERNATIVE
MODE OF PAYMENT FOR CERTAIN
GOVERNMENT EXPENDITURES

SCOPE AND COVERAGE

ENJOINED

(starting FY 2025)

ALL DEPARTMENTS, AGENCIES,
INSTRUMENTALITIES OF THE
EXECUTIVE BRANCH INCLUDING
SUCs AND GOCCs not covered by
RA 10149

ENCOURAGED

- LEGISLATURE
- JUDICIARY
- CON COMs/OFFICES
ENJOYING FISCAL AUTONOMY
- LOCAL GOVERNMENT UNITS

Some of the terms used

- **GOVERNMENT PURCHASE CARD((GPC)**- refers to the electronic card that can be
 - used as an **alternative mode of payment** by Authorized Cardholders for
 - the purchase of eligible goods and/or services used for official functions and
 - purpose (Sec 4..4)
- It functions like credit cards and shall only be used for pre-identified items within
- monthly limits and merchants or merchant category groups agreed upon with the
- Servicing Bank

- PROGRAM ADMINISTRATOR
- AUTHORIZED CARDHOLDER
- DISPUTED TRANSACTION
- UNAUTHORIZED TRANSACTION
- SERVICING BANK
- STATEMENT OF ACCOUNT
- PROGRAM CODE OR PRIVILEGE TYPE
- ELIGIBLE EXPENDITURE TYPE
- PURCHASE LIMITS

GENERAL GUIDELINES

1. ALL TRANSACTIONS OR PURCHASES WHERE THE GPC WILL BE USED SHALL BE MADE FOLLOWING THE EXISTING PROCUREMENT PROCESSES;
2. IT SHALL NOT SUPPLANT NOR BYPASS EXISTING ACCOUNTING RULES AND REQUIREMENTS PRESCRIBED IN APPLICABLE LAWS AND ISSUANCES SUCH AS COA CIRCULAR NOS. 2012-00 and 2012-003, AMONG OTtHERS.

specific guidelines

THE AUTHORIZED CARDHOLDER SHALL FIRST ENSURE THE THE GOODS AND SERVICES TO BE PURCHASED USING THR GPC ARE INCLUDED IN THE AGENCY'S ANNUAL PROCUREMENT PLAN AND INFORMATION SYSTEMS STRATEGIC PLAN IN CASE OF IT-RELATED EXPENDITURES

1. AGENCIES WITH EXISTING FLEET CARD OR SIMILAR ARRANGEMENTS MAY OPT TO RETAIN SUCH ARRANGEMENTS FOR THE PURCHASE OF FUEL, OIL AND LUBRICANTS;
 - A. IN CASES WHERE THERE IS AN ON-GOING CONTRACT FOR THE AGENCY'S FLEET CARD WITH SPECIFIC PROVIDER, THE TERMINATION OF THE EXISTING ACCOUNT SHALL ENSUE UPON THE END OF THE CONTRACT WITH SAID PROVIDER, IN ACCORDANCE WITH THE PROVISIONS THEREOF
 - B. IN THE CASE OF AGENCIES ADOPTING THE USE OF GPC, THE PROCUREMENT OF FLEET CARD SHALL NO LONGER BE ALLOWED ONCE THE EXISTING CONTRACT IS ALREADY TERMINATED.

PRIOR TO IMPLEMENTATION OF GPC, AN AGENCY

SHALL

- 1 . EXECUTE A MOA WITH THE SERVICING BANK
2. FORMULATE A SET OF INTERNAL GUIDELINES ADOPTING THIS CIRCULAR AS WELL AS THE ACCOUNTING AND AUDITING RULES AND REQUIREMENTS PRESCRIBED IN APPLICABLE LAWS AND ISSUANCES;
3. DEVELOP AN INCIDENT ESCALATION PLAN FOR MANAGING CIRCUMSTANCES INVOLVING FRAUDULENT TRANSACTIONS OR UNAUTHORIZED USE OF THE GPC

THE GPC SHALL BE USED ONLY FOR THE FOLLOWING ELIGIBLE EXPENDITURE TYPES

1. **T**RAVEL EXPENSES (air fare, car rental, ferry/cruise, toll fees, etc) in accordance with pertinent, laws, rules and regulations;
2. **M**ISCELLANEOUS SMALL VALUE PURCHASES;
3. **C**OMPUTER SOFTWARE, SERVICES AND DIGITAL CONTENT;
4. **H**OTEL/LODGING;
5. **R**EPRESENTATION EXPENSES;
6. **F**UEL, LUBRICANTS, OIL, AUTOMOTIVE PARTS AND SERVICES

(TM CHR F)

DESIGNATED PROGRAM CODE OR PRIVILEGE TYPE

A – SHALL BE GRANTED TO HEADS OF AGENCIES AND THEIR SENIOR OFFICIALS AND SHALL INCLUDE

ALL EXPENDITURE TYPES;

B - MAY BE GRANTED TO OFFICIALS WHOSE FUNCTIONS INVOLVE TRAVEL OR CONDUCT OF OFFICIAL

BUSINESS OUTSIDE OFFICE PREMISES, INCLUDING FOREIGN TRAVELS;

C - MAY BE GRANTED TO OFFICIALS AND EMPLOYEES WHOSE ROLES CONSIST OF OR INVOLVE THE PURCHASE AND/OR USE OF SMALL VALUE ITEMS AND COMMON-USE SUPPLIES, IT-RELATED EXPENSES AND MOTOR VEHICLE SERVICES;

D – MAY BE GRANTED TO OFFICIALS AND EMPLOYEES INVOLVED IN MOTOR VEHICLE SERVICES SUCH AS

DRIVERS OR PERSONNEL UNDER THE AGENCY'S MOTORPOOL UNIT.

RECOMMENDED MONTHLY PURCHASE LIMITS

PROGRAM CODE OR PRIVILEGE TYPE	MONTHLY PURCHASE LIMIT
A	UP TO P5 M
B	UP TO P1 M
C	UP TO P1 M
D	UP TO P100 K

EET
TMCHRF

A
TMCHRF

B
THR

C
MCF

D
F

AGENCIES SURVEYED

1. DBM-CO
2. DBM X
3. DBM XI
4. DPWH-X
5. DEPED-X
6. DOH-X
7. DILG-X
8. PRC-X
9. SUC-USTSP
10. PROCUREMENT SERVICE-Head Office
11. PS DEPOT X
12. northern Mindanao medical center

thank
you

